



ST JAMES
C.E. PRIMARY SCHOOL

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Little Saints at St. James

Changing Nappy Procedure

- 1) Prepare area with child's own nappy and wipes needed for changing.
- 2) Staff to put on apron and gloves (have to be latex free).
- 3) Ask child to climb up the steps and lie on changing mat, with adult support if needed.
- 4) Adjust child's clothing to allow for changing nappy.
- 5) Position clean nappy under wet/soiled nappy to prevent skin contact with mat.
- 6) Open nappy and clean area with child's own wipes and dispose of dirty nappy in the syngeneic bin.
- 7) Close clean nappy and adjust child's clothing.
- 8) Support child down the steps.
- 9) Child to wash hands with soap and water.
- 10) Staff to spray changing mat with anti-bacterial spray and wipe with paper towel.
- 11) Staff remove apron and gloves and dispose of in bathroom bin. Wash hands with soap and water.

Changing wet/soiled child procedure

- 1) Staff to put on apron and gloves(have to be latex free)
- 2) Accompany child into bathroom with child's own bag of spare clothes.
- 3) Ask child to remove shoes and wet clothing, staff to assist if soiled.
- 4) Child's clothing should be bagged for parents to take home.

- 5) Staff to clean child with his/her own wipes and wipes to be disposed of in a nappy sack to be put into the sanganic bin.
- 6) Ask child to put on clean, dry clothes with adult assistance if needed.
- 7) Child to wash hands with soap and water.
- 8) Staff remove apron and gloves and dispose of in bathroom bin. Wash hands with soap and water.